

**NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY
NIGERIAN POLIO ERADICATION SUPPORT (NPESP AF3)
REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES- FIRMS
SELECTION)**

FEDERAL REPUBLIC OF NIGERIA

NIGERIAN POLIO ERADICATION SUPPORT (NPESP AF3)

PROJECT NO. P130865

**ASSIGNMENT TITLE: ENGAGEMENT OF A FIRM FOR MANAGEMENT
STRENGTHENING NATIONAL EMERGENCY ROUTINE IMMUNIZATION
COORDINATING CENTER (NERICC), STATE EMERGENCY ROUTINE IMMUNIZATION
COORDINATING CENTER (SERICC) AND LOCAL EMERGENCY ROUTINE
IMMUNIZATION COORDINATING CENTER (LERICC).**

Reference No: NPESP/CS/AF3/020

The Federal Government of Nigeria, through the National Primary Health Care Development Agency (NPHCDA) has applied for financing from the World Bank to administer the Nigerian Polio Eradication Support Project.

NPHCDA – NPESP is a results-based financing (RBF) health systems reform currently operational in twelve Nigerian States namely Jigawa, Katsina, Kebbi, Gombe, Borno, Zamfara, Kogi, Taraba, Nasarawa, Niger, Plateau and Bayelsa States.

The project objective is to assist the Recipient, as part of a global polio eradication effort, to achieve and sustain at least 80% coverage with Oral Polio Vaccine immunization (OPV) in every state in the Recipient's territory, and improve National Routine Immunization coverage.

In line with the operational requirements of the Result Based Financing approach, the NPHCDA through the NPESP intends to engage National (indigenous Firm) as Management Consultants to manage the activities of NERICC, SERICC and LERICC in twelve participating States.

The objective of the third party firm include; strengthen capacity of Technical Assistants (TAs), Program Managers (PMs) and Deputy Program Managers (DPMs) to SERICC and LERICC and Routine Immunization Officers (RIOs) management in poorly performing states, NPHCDA will enter into a performance-based contract with a third party firm to manage the performance and evaluation of the TAs, PMs, DPMs and RIOs in project states on behalf of the NPHCDA, The firm will be responsible for the successful implementation of management strengthening component of the project which includes but not limited to management of performance frameworks for TA, PM, DPM and RIOs; assessment and capacity building on management for SERICC and LERICC to strengthen immunization system; and introduction

of innovations to coaching and mentoring aimed at achieving the stated objectives, and be held accountable for their own performance (as stipulated in a performance contract).

The objectives of the Services

- (i) Improving the immunization coverage in low performing states and LGAs by strengthening the management capacity of SERICCs and LERICCs.
- (ii) Conducting performance evaluation of Technical Assistants, Program Managers, Deputy Program Managers and Routine Immunization Officers in project states to ensure they meet their performance targets;
- (iii) Support SERICCs and LERICCs in project states to ensure they conduct all activities in their work plan in a timely manner;
- (iv) Provide regular information on management strengthening tools for TA, PMs, DPMs and RIOs in the states; and
- (v) Work with TAs to develop innovative approaches to reaching unimmunized children in hard to reach areas.

Scope of Services

The firm will support the implementation of management strengthening component of the project in the project States. The firm will be responsible for the following services;

- (i) Conduct management capacity assessment for immunization officers in project states to identify areas for capacity building;
- (ii) Conduct management capacity building for TAs and Immunization officers based on result of the capacity assessment;
- (iii) Manage the performance frameworks of the technical assistants, PMs, DPMs and RIOs and report any issues with poorly performing TAs, PMs, DPMs or RIOs to NPHCDA in a timely manner. This will be done using predetermined performance indicators, as well as data driven spot checks by firm personnel.
- (iv) Evaluate the TAs, PMs, DPMs and RIOs based on their performance frameworks on a quarterly basis. Based each performance scores, calculate the quarterly performance bonuses with recommendations for improvement.
- (v) Review and improve the work plan of the technical assistants and RIOs.
- (vi) Support the implementation and tracking of work plans for SERICC and LERICCs and provide regular feedback to NERICC.
- (vii) Participate in LERICC and SERICC meetings in designated states;

(viii) Provide feedback on a regular basis to NPHCDA on the implementation of the management strengthening component of the project with written feedback every 3 months and a quarterly report;

(ix) Maintain a strong working relationship with the TAs, LERICC, SERICC and NERICC members and any relevant stakeholder within the immunization space in the states; Develop a monthly strategy to coach and mentor LERICC and SERICC staff on the following, which will be verified on a quarterly basis through a performance framework for the firm.

Location and Duration of services

(i) The firm will provide management strengthening services in the project States. It is expected that the contract will have a duration of 4 quarters (i.e. 12 calendar months), however this is subject to termination in instances of poor performance. The firm shall have a contract to cover all project States

Eligible consulting firms (“Consultants”) should indicate interest to provide service in all 12 participating States. The National Primary Health care Development Agency now invites eligible consulting firms (consultants”) to indicate their interest in providing the Tasks under the Services. Consultants should provide information demonstrating that they have the required qualifications and relevant technical experience to perform the Services.

The shortlisting criteria are:

- Consulting firm must be a legal entity with capacity to do business with Government; to provide services in the area of project management, health consultancy services, monitoring and evaluation, Evidence of CAC certificate or equivalent to be provided
- Evidence of current tax clearance certificate or equivalent proof of tax remittance for the last three (3) years
- Evidence of financial capability to execute the project
- The consultant must demonstrate in clear terms, its understanding of the health sector in Nigeria and experience in delivery of primary health care services.
- Solid track record of at least 5 years in health programs preferably in the 12 lagging states where intervention is proposed.
- Demonstrable experience in successfully handling assignments similar in nature, scope and size of not less than three years.
- Evidence of a resident office (functional office) and good understanding of the local language in the states of assignment is an added advantage.

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the World Bank’s Regulations: Selection and Employment of Consultants (under IBRD Loans and IDA Credits & Grants) by World Bank Borrowers dated July 2016 and revised in November 2017 and August 2018 (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

A Consulting firm will be selected in accordance with the QCBS method set out in the Consultant Guidelines. Further information can be obtained at the address below during office hours i.e. 0800 to 1600hours).

Method of Application;

Expressions of interest must be submitted and delivered in duplicate; one original and a copy in sealed envelope to the address below; in person, or by courier mail on or before **12 noon prompt Thursday 13 February, 2020.**

The Executive Director/CEO National Primary Health Care Development Agency (NPHCDA Annex), Procurement Tender Office, Room 0102, Uke Street, (Near Old Sahad Stores) Off Ahmadu Bello Way Area 11, Garki, Abuja.

Attention: National Project Coordinator, Nigerian Polio Eradication Support Project (NPESP).

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